



सत्यमेव जयते

8th ANNUAL REPORT

2013 & 2014

(January - December)



RIGHT TO
INFORMATION

MANIPUR INFORMATION COMMISSION

Secretariat North Block,
Manipur, Imphal - 795001

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CHAPTER-I

INTRODUCTION

This is the 8th Annual Report of the Manipur Information Commission prepared under the provisions of section 25 of the RTI Act, 2005. After the superannuation of Shri R.K. Angousana Singh, State Chief Information Commissioner on 12-9-2011 and superannuation of Shri Ch. Birendra Singh, State Information Commissioner on 31-3-2013, no successors were appointed till 4th May, 2015. Hence, during the years of report i.e. 2013 and 2014, the Commission was not functioning at all.

However, as the Departments / Public Authorities have been implementing the RTI Act, 2005 even during the period when the Commission was defunct, the Commission, after the appointment of new SCIC in May, 2015, had requested 95 (ninety five) different Departments/Public Authorities to submit annual returns in the prescribed format vide letters dated 25-8-15, 5-11-15 and 9-3-2016 respectively. However, only very few Departments/Public Authorities have responded so far. From the perusal of the said annual returns, it is revealed that there have been instances where many applications/appeals were not disposed off in time by the designated officers; one of the reasons of which might be due to the ignorance of the officials/employees of the Public Authority concerned about the provisions of the Act. The appropriate Government may like to monitor the implementation of the Act by the various Public Authorities under the Government of Manipur to ensure the achievement of the objectives intended to be achieved by the law-makers.

CHAPTER-II

ORGANIZATIONAL FRAME WORK

1. **Organizational set-up:**

The Manipur Information Commission was set up under sub-section (1) of section 15 of the RTI Act, 2005 by Government Notification No.11/7/2005-AR dated 12-09-2006 published in the Manipur Gazette No.219 dated 16-09-2006 to exercise the powers conferred on, and to perform the functions assigned to it under this Act. A copy of the said Gazette Notification is shown at APPENDIX-I.

2. **Appointment of State Chief Information Commissioner (SCIC) & State Information Commissioner (SIC):**

After superannuation of Shri R.K. Angousana Singh, I.A.S. (Retd.), State Chief Information Commissioner, Manipur on 12-9-2011 and Shri Ch. Birendra Singh, I.A.S. (Retd.), State Information Commissioner, Manipur on 31-3-2013 and the posts of State Chief Information Commissioner and State Information Commissioner were lying vacant during the period under Report on 31-12-2013 and 31-12-2014.

3. **Appointment of officers and officials:**

The following employees of the Commission are appointed by deputation/ utilization from other departments and on contract basis.

S.N.	NAME OF THE EMPLOYEE	FUNCTIONING AS	DEPARTMENT	REMARKS
1.	H. Balkrishna Singh, Under Secretary to Govt. of Manipur	Secretary, MIC in addition to his normal duties as Under Secy. (Revenue & MAHUD) of the Govt. of Manipur.	Department of Personnel	Continuing
2.	M.N. Shah, SDC (Rtd.)	Deputy Registrar (Adm.)	Contract basis	upto 31-3-2013 only
3.	S. Inao Singh	Deputy Registrar (Judl.I)	Education Department (S)	Continuing
4.	L. Premananda Singh	Deputy Registrar (Judl.II)	Education Department (S)	Continuing
5.	S. Umakanta Singh	U.D.A.	GAD	Continuing
6.	L. Ibotombi Singh	Driver	Industry Department	upto 31-3-13 only
7.	L. Pritamkumar Sharma	Peon	GAD	4-6-2013

4. Funds:

At present the Commission is serviced by the General Administrative Department, Government of Manipur with the funds provided as below:

Year	Funds provided	Expenditure
2013-2014	73.50 Lakhs	Rs. 2,72,834/-
2014-2015	48.00 Lakhs	NIL

However, no fund was utilized during the years as the Commission was defunct except clearing back-log salary of State Information Commissioner during 2013-14.

5. Office Accommodation:

The Commission retained Rooms No.316 of 3rd Floor, New Secretariat, Western Block.

CHAPTER-III

ROLE, FUNCTIONS & POWERS OF THE COMMISSION

The Commission is an independent body which was set up to ensure the implementation of the provisions of the Act in letter and spirit. The functions and powers of the Commission are laid down in sections 18, 19, 20 and 25 of the Act.

Under section 18 of the RTI Act, the Information Commission would entertain the complaints from any citizen who is dissatisfied with the decisions/inactions of the designated authorities and in respect of any matter relating to requesting or obtaining access to records under this Act.

A Second Appeal against the decision of the First Appellate Authority to the Information Commission may be made under section 19(3) of the Act within a period of 90 days from the date of decision of the Appellate Authority or was actually received.

Section 20 of the Act provides that the Information Commission may, at the time of deciding any complaint or appeal, impose upon SPIO, a fine of Rs. 250 per day, up to a maximum of Rs. 25,000/-, if he/she has without any reasonable cause, refused to receive an application for information; or delayed furnishing of information; or malafidely denied information; or knowingly given incomplete, incorrect, or misleading information; or destroyed information that has been requested; or obstructed furnishing of information in any manner. And it is further provided that if SPIO persistently violates his obligations under RTI Act, Information Commission shall recommend for disciplinary action against such PIO under the service rules applicable to him.

Reporting Procedure is laid down under section 25 of the Act. The State Information Commission as soon as practicable after the end of each year, will prepare a report on the implementation of the provisions of the Act during that year and the same will be presented to the State Government. And, each Ministry has also a duty to collect and compile reports from the Public Authorities under its control and send them to the State Information Commission for preparation of the aforesaid Annual Report.

CHAPTER - IV

DISPOSAL OF APPEALS & COMPLAINTS BY THE COMMISSION AND PUBLIC AUTHORITIES

1. Disposal of Appeals & Complaints by the Commission:

As the Manipur Information Commission was defunct during the period under report, the disposal of appeals and complaints by the Commission during the years under report is NIL.

2. Functions of the Public Authorities under the R.T.I. Act:

The response from the Public Authorities towards the initiative for effective implementation of the RTI Act is yet to be improved. The annual returns submitted by each Public Authority reveal that many public authorities are yet to take appropriate action under section 4 of the Act which is mandatory. Further, most of the Public Authorities are still shy to make themselves acquaint with provisions of the Act applicable to them.

Department-wise/Public Authority-wise abstract of annual return for the year 2013 and 2014 indicating the following information is given as under on the following sub-heads :

- (a) the number of requests made to each public authority;
- (b) the number of applications disposed;
- (c) the number of application rejected ;
- (d) the amount of charges collected by each public authority under this Act;
- (e) any facts which indicate an effort by the public authorities to administer and implement the spirit and intention of this Act;*(to be completed after receipt of the Annual Returns from, the Public Authorities under the Govt. of Manipur)

**Department-wise and Public Authority-wise Abstract of
Annual Returns, 2013 (January-December)**

Sl. No.	Name of the Department/ Office	No. of request made to each public authority	No. of application rejected	No. of application disposed	Amount of collected	Remarks
i	ii	iii	iv	v	vi	vii
1.	Governor Secretariat	NIL	NIL	NIL	NIL	
2.	C.M. Secretariat	*				
3.	Adult Education Department	1	NIL	1	Rs. 10/-	
4.	Agriculture Department	*				
5.	Art & Culture Department	NIL	NIL	NIL	NIL	
6.	Board of Secondary Education Manipur	*				
7.	CADA	3	NIL	NIL	Rs. 30/-	
8.	CAF & PD	4	NIL	NIL	NIL	
9.	Commerce & Industries Department	16	NIL	NIL	Rs. 160 + Rs. 478 was collected being the cost for providing information	
10.	Cooperation Department	21	NIL	21	Rs. 210/-	
11.	Council of Higher Secondary Education Manipur	9	NIL	NIL	Rs. 30/-	
12.	Department of Administrative Reforms	*				
13.	Department of Personnel	16	NIL	NIL	Rs. 168/-	
14.	Economics & Statistics Department	*				
15.	Education Department (School) Valley	62	NIL	62	Rs. 620/-	
	Education Department (School) Hills	15	NIL	15	Rs. 130/-	
16.	Election Department	*				
17.	Excise Department	*				
18.	Family Welfare Department	*				
19.	Finance Department (PIC)	12	NIL	8	Rs. 110/-	
20.	Fire Service	*				

i	ii	iii	iv	v	vi	vii
21.	Fisheries Department	5	NIL	5	Rs. 30/-	
22.	Forest & Environment Department	43	NIL	43	Rs. 120/-	
23.	General Administrative Department	NIL	NIL	NIL	NIL	
24.	Health Department	40	NIL	NIL	NIL	
25.	Higher Education Department	9	NIL	9	Rs. 90/-	
26.	Home Department	*				
27.	Horticulture & Soil Conservation Deptt	15	NIL	NIL	Rs. 150/-	
28.	IFCD	15	NIL	-	Rs. 130/-	
29.	IMC	*				
30.	Information & Public Relation Department	2	NIL	2	Rs. 20/-	
31.	Information Technology	1	NIL	NIL	Rs. 10/-	
32.	Institutional Finance Cell, Manipur	NIL	NIL	NIL	NIL	
33.	Khadi & Village Industries Board	*				
34.	Labour & Employment Department	1	NIL	NIL	Rs. 10/-	
35.	Law Department	17	NIL	NIL	Rs. 150/-	
36.	LDA	*				
37.	Local Audit Fund Manipur	NIL	NIL	NIL	NIL	
38.	Lottery Department	*				
39.	MACS	6	NIL	5	Rs. 50/-	
40.	MAHUD	*				
41.	Manipur Development Society	NIL	NIL	NIL	Rs. 220/-	
42.	Manipur Electronic Development Corporation	*				
43.	Manipur Industrial Development Corporation	*				
44.	Manipur Information Commission	*				
45.	Manipur Legislative Assembly	8	NIL	8	Rs. 80/-	
46.	Manipur Pollution Control Board	*				
47.	Manipur Public Service Commission	*				
48.	Manipur State Commission for OBC	*				
49.	Manipur State Commission for Women	*				

i	ii	iii	iv	v	vi	vii
50.	Manipur State Co-operative Bank	*				
51.	Manipur State Kala Academy	*				
52.	Manipur State Minorities Commission	*				
53.	Manipur State Social Welfare Advisory Board	*				
54.	Manipur Tribal Development Corporation	*				
55.	Manipur Women Dev. Corporation	*				
56.	MANIREDA	13	NIL	13	Rs. 240/-	
57.	MASTEC	*				
58.	MFDC	*				
59.	MFIC LTD	*				
61.	MH & HDC	*				
60.	Minor Irrigation Department	NIL	NIL	NIL	NIL	
61.	MOBC & SC	8	NIL	8	NIL	
62.	MSRRDA	*				
63.	National Rural Health Mission	*				
64.	PHED	9	NIL	7	Rs. 90/-	
65.	Planning and Development Authority	*				
66.	Planning Department	NIL	NIL	NIL	NIL	
67.	PMGSY	*				
68.	Police Department	*				
69.	Power Department	*				
70.	Prisons (Jail Department)	2	NIL	2	Rs. 120/-	
71.	Prosecution Directorate	NIL	NIL	NIL	NIL	
72.	RD & PR Department DRDA, Tamenglong	6	NIL	NIL	Rs. 20/-	
73.	Relief & DM Department	*				
74.	Revenue Department	*				
75.	SCERT	1	NIL	1	Rs. 10/-	
76.	Science & Technology	NIL	NIL	NIL	NIL	
77.	Sericulture Department	*				
78.	Settlement Department	*				
79.	Small Savings	*				

i	ii	iii	iv	v	vi	vii
80.	Social Welfare	*				
81.	SSA/RMSA	5	NIL	5	Rs. 50/-	
82.	State Academy of Training	*				
83.	State Election Commission	*				
84.	TA & Hills Department	3	3	NIL	Rs. 30/-	
85.	Taxation Department	*				
86.	Tourism Department	6	NIL	6	Rs. 60/-	
87.	Town Planning	*				
88.	Transport Department	*				
89.	Treasury & Accounts	5	NIL	5	Rs. 50/-	
90.	Vety & AH Department	*				
91.	Vigilance Department	*				
92.	Weights & Measures Department	*				
93.	Works Department	37	NIL	14	Rs. 1,336/-	
94.	Youth Affairs & Sports Department	3	NIL	3	Rs. 30/-	

Note : * The required information from the Department / Public Authority is not available.

The number of Department / Public Authority who did not comply with the provisions under section - 25(2) of the RTI Act, 2005 is 50 out of 94. This was despite sending 3 (three) reminders by the Manipur Information Commission to submit the information.

**Department-wise and Public Authority-wise Abstract of
Annual Returns, 2014 (January-December)**

Sl. No.	Name of the Department/ Office	No. of request made to each public authority	No. of application rejected	No. of application disposed	Amount of collected	Remarks
i	ii	iii	iv	v	vi	vii
1.	Governor Secretariat	2	1	1	NIL	
2.	C.M. Secretariat	*				
3.	Adult Education Department	*				
4.	Agriculture Department	*				
5.	Art & Culture Department	5	NIL	NIL	Rs. 50/-	
6.	Board of Secondary Education Manipur	*				
7.	CADA	1	NIL	NIL	NIL	
8.	CAF & PD	*				
9.	Commerce & Industries Department	18	NIL	NIL	Rs. 180 + Rs. 238 was collected being the cost for providing information	
10.	Cooperation Department	11	NIL	11	Rs. 110/-	
11.	Council of Higher Secondary Education Manipur	9	NIL	NIL	Rs. 90/-	
12.	Department of Administrative Reforms	*				
13.	Department of Personnel	6	NIL	6	Rs. 60/-	
14.	Economics & Statistics Department	4	NIL	3	Rs. 40/-	
15.	Education Department (School) Valley	47	NIL	47	Rs. 470/-	
	Education Department (School) Hills	6	NIL	6	Rs. 50/-	
16.	Election Department	2	NIL	2	Rs. 20/-	
17.	Excise Department	NIL	NIL	NIL	NIL	
18.	Family Welfare Department	*				
19.	Finance Department (PIC)	6	NIL	3	Rs. 50/-	
20.	Fire Service	1	NIL	NIL	NIL	

i	ii	iii	iv	v	vi	vii
21.	Fisheries Department	8	NIL	8	Rs. 80/-	
22.	Forest & Environment Department	19	NIL	19	Rs. 80/-	
23.	General Administrative Department	1	NIL	NIL	Rs. 10/-	
24.	Health Department	6	NIL	NIL	NIL	
25.	Higher Education Department	6	NIL	NIL	Rs. 60/-	
26.	Home Department	*				
27.	Horticulture & Soil Conservation Deptt	5	NIL	NIL	Rs. 50/-	
28.	IFCD	11	NIL	NIL	Rs. 150/-	
29.	IMC	*				
30.	Information & Public Relation Department	1	NIL	1	Rs.10/-	
31.	Information Technology	3	NIL	3	Rs. 30/-	
32.	Institutional Finance Cell, Manipur	NIL	NIL	NIL	NIL	
33.	Khadi & Village Industries Board	*				
34.	Labour & Employment Department	1	NIL	NIL	Rs. 10/-	
35.	Law Department	17	NIL	NIL	Rs. 150/-	
36.	LDA	*				
37.	Local Audit Fund Manipur	*				
38.	Lottery Department	*				
39.	MACS	*				
40.	MAHUD	*				
41.	Manipur Development Society	NIL	NIL	NIL	Rs. 220/-	
42.	Manipur Electronic Development Corporation	*				
43.	Manipur Industrial Development Corporation	*				
44.	Manipur Information Commission	*				
45.	Manipur Legislative Assembly	14	NIL	5	Rs. 160/-	
46.	Manipur Pollution Control Board	*				
47.	Manipur Public Service Commission	*				
48.	Manipur State Commission for OBC	*				
49.	Manipur State Commission For Women	*				

i	ii	iii	iv	v	vi	vii
50.	Manipur State Co-operative Bank	*				
51.	Manipur State Kala Academy	*				
52.	Manipur State Minorities Commission	*				
53.	Manipur State Social Welfare Advisory Board	*				
54.	Manipur Tribal Development Corporation	*				
55.	Manipur Women Dev. Corporation	*				
56.	MANIREDA	5	NIL	5	Rs. 50/-	
57.	MASTEC	*				
58.	MFDC	*				
59.	MFIC LTD	*				
60.	MH & HDC	*				
60.	Minor Irrigation Department	NIL	NIL	NIL	NIL	
61.	MOBC & SC	*				
62.	MSRRDA	*				
63.	National Rural Health Mission	*				
64.	PHED	*				
65.	Planning and Development Authority	*				
66.	Planning Department	5	NIL	5	NIL	
67.	PMGSY	*				
68.	Police Department	*				
69.	Power Department	NIL	NIL	NIL	NIL	
70.	Prisons (Jail Department)	*				
71.	Prosecution Directorate	*				
72.	RD & PR Department	NIL	NIL	NIL	NIL	
73.	Relief & DM Department	2	NIL	NIL	Rs. 100/-	
74.	Revenue Department	*				
75.	SCERT	5	NIL	5	Rs. 20/-	
76.	Science & Technology	NIL	NIL	NIL	NIL	
77.	Sericulture Department	*				
78.	Settlement Department	*				
79.	Small Savings	*				

i	ii	iii	iv	v	vi	vii
80.	Social Welfare	*				
81.	SSA/RMSA	*				
82.	State Academy of Training	*				
83.	State Election Commission	NIL	NIL	NIL	NIL	
84.	TA & Hills Department	4	NIL	3	Rs. 30/-	
85.	Taxation Department	*				
86.	Tourism Department	*				
87.	Town Planning	*				
88.	Transport Department	*				
89.	Treasury & Accounts	3	NIL	3	Rs. 30/-	
90.	Vety & AH Department	*				
91.	Vigilance Department	*				
92.	Weights & Measures Department	*				
93.	Works Department	*				
94.	Youth Affairs & Sports Department	1	NIL	1	Rs. 20/-	

Note : * The required information from the Department / Public Authority is not available.

The number of Department / Public Authority who did not comply with the provisions under section - 25(2) of the RTI Act, 2005 is 54 out of 94. This was despite sending 3 (three) reminders by the Manipur Information Commission to submit the information.

3. ACTS AND RULES UNDER WHICH THE COMMISSION DISCHARGES ITS FUNCTION :

Manipur Information Commission discharges its function according to the provisions made in the Act, Rules, and Notifications as under:

- The Right to Information Act, 2005.
- The Manipur Right to Information (Regulation of Fee and Cost) Rules, 2005 issued vide Govt. Notification No. 11/4/2005-AR dated 14-10-2005.
- The Manipur Information Commission (Appeal Procedure) Rules, 2006 issued vide Govt. Notification No. 11/4/2005-AR dated 28-12-2006.

- (d) The Manipur Information Commission (Management) Regulations, 2008.
- (e) Govt. O. M. No. 2/1(5)/2008-FB(RTI) dated 4-2-2009.
- (f) Govt. Notification No. 11/4/2005-AR dated 28-5-2011.
- (g) Guidelines issued by the Govt. of India, Department of Personnel, Pension, Public Grievances in respect of the RTI Act and its implementation.
- (h) Govt. Notification No.11/4/2005-AR(Pt.) dated 3-5-2012.

4. RECOMMENDATIONS

The Commission faces serious problems for want of supporting ministerial staff and officers in proper functioning. Further, the State Information Commissioner is yet to be appointed which was laying vacant since 2013. Hence, the following recommendation / proposals :

- i) Appointment of State Information Commissioner
- ii) Appointment of regular Secretary for the Commission
- iii) Appointment of regular Registrar for the Commission
(Legal Advisor / Consultant)
- iv) Appointment of requisite supporting staff as proposed by the former State Chief Information Commissioner vide letter No. MIC/Esst-1/2008 dated 09-06-2008.

The rooms provided by the General Administration Department, Government of Manipur in the Secretariat Building, Room No. 81, Minister Block, Ground Floor for the Manipur Information Commission. The general public faces problems in the entry because of security reasons since the Manipur Information Commission is at present located inside the Secretariat Building. The general public who was to seek redressal from the Manipur Information Commission could not easily approach the office of the Commission. This problem can be redressed if a new building for the Commission is constructed outside the Secretariat Complex. The following suggestion / recommendation is made :

Construction of a separate building for the Commission for a centrally located place to provide easy access to the general public.

From the Annual Returns submitted by the different Public Authorities as well as various communication letters which were endorsed to the Commission, it is revealed that most of the designated officers of many public authorities lack the knowledge of the RTI Act and need training on the provisions of the Act to enable them timely disposal of applications. It is, therefore, proposed :

- i) To make compulsory the voluntary disclosure u/s 4 of the RTI Act, 2005 by all Public Authorities through strong directive from the Govt. in this regard and the concerned Administrative Secretaries to review compliance of the same.
 - ii) To conduct training programme especially for the Public Information Officers, Assistant Public Information Officers and Departmental Appellate Authorities ;
 - iii) To designate SPIO, SAPIO and FAA in all the Departments and administrative units / sub-ordinate offices under their jurisdiction ;
 - iv) To make proactive disclosures and public the manuals and maintain all the records duly catalogued and indexed as prescribed under section 4 of the Act and to update periodically and display the names and designation of the SPIOs, SAPIOs and First Appellate Authorities at a conspicuous of the office complex ;
 - v) To carry out adequate publicity of the RTI Act through electronic and print media, pamphlets, boardings etc; and
 - vi) To conduct awareness programmes for the general public as well as for the government functionaries.
5. The List of the SAPIOs, SPIOs and FAAs in the Public Authority under the Government of Manipur is given below as per record received in the Commission.

A. GOVERNOR SECRETARIAT :

Sl. No.	Name of Department	Name and Designation of APIO	Name and Designation of PIO	Name and Designation of FAA
1.	Governor's Secretariat Raj Bhawan, Imphal	Under Secretary to the Governor of Manipur	Deputy Secretary to the Governor of Manipur	Secretary to the Governor of Manipur

B. MANIPUR LEGISLATIVE ASSEMBLY :

Sl. No.	Name of Department	Name and Designation of APIO	Name and Designation of PIO	Name and Designation of FAA
1.	Manipur Legislative Assembly	-	-	-

C. COMMISSION :

Sl. No.	Name of Department	Name and Designation of APIO	Name and Designation of PIO	Name and Designation of FAA
1.	Manipur Information Commission	-	-	-
2.	Manipur Public Service Commission	-	-	-
3.	Manipur State Commission for OBC	-	-	-
4.	Manipur State Commission for Women	-	-	-
5.	Manipur State Minorities Commission	-	-	-

D. ADMINISTRATIVE DEPARTMENT :

Sl. No.	Name of Department	Name and Designation of APIO	Name and Designation of PIO	Name and Designation of FAA
1.	Adult Education	-	-	-
2.	Agriculture Department	-	-	-
3.	Art & Culture	-	-	-
4.	CADA	Section Officer, CADA	Deputy Secretary, CADA	Commissioner, CADA
5.	CAF & PD	Section Officer, CAF & PD	Under Secretary (CAF&PD)	Principal Secretary / Secretary / Commissioner (CAF & PD)
6.	Commerce & Industries	-	-	-
7.	Cooperation Department	Smt. S. Kaini, Section Officer (Coop)	Shri Ngurtumsang, Under Secretary (Coop)	Shri K. Moses Chalai, Commissioner (Coop)
8.	Department of Personnel & Administrative Reforms	Shri Thongam Ibochou Singh, Under Secretary (Pension Cell)	Shri Athem Muivah, Joint Secretary (Pension Cell)	Commissioner (DP)
		Shri K. Iboyaima Singh, Section Officer (DP)	Shri MZ Chamthiu, Under Secretary (DP)	Commissioner (DP)
		Shri Leina Gangte, Section Officer (DP)	Yumnam Robita Devi, Under Secretary (DP)	Commissioner (DP)
9.	Economics & Statistics	-	-	-
10.	Education Department	Under Secretary (Edn/S)	Deputy Secretary (Edn/S)	Secretary / Commissioner / Principal Secretary (Edn/S)
11.	Election Department	-	-	-
12.	Family Welfare Department	-	-	-
13.	Finance Department	Under Secretary (F/PIC)	Joint Secretary (F/PIC)	Commissioner / Secretary (Finance)
14.	Fisheries Department	Section Officer (Fishery)	Deputy Secretary (Fishery)	Commissioner (Fishery)
15.	Forest & Environment Department	-	-	-

Sl. No.	Name of Department	Name and Designation of APIO	Name and Designation of PIO	Name and Designation of FAA
16.	General Administration Department	-	-	-
17.	Health Department	-	-	-
18.	Higher Education Department	-	Y Dimbajit Singh, Under Secretary (HTE)	Commissioner / Secretary (HTE)
19.	Home Department	-	-	-
20.	Horticulture & Soil Conservation Deptt	-	-	-
21.	IFCD	Section Officer (IFC)	Under Secretary (IFC)	Commissioner / Secretary (IFC)
22.	Information & Public Relation Department	-	-	-
23.	Labour & Employment Department	-	-	-
24.	Law Department	-	Under Secretary (Law)	Secretary (Law)
25.	MACS	-	-	-
26.	MAHUD	-	-	-
27.	Minor Irrigation Department	Under Secretary (MI)	Joint Secretary (MI)	Commissioner / Secretary (MI)
28.	MOBC & SC Department	-	-	-
29.	PHED	-	-	-
30.	Planning Department	-	-	-
31.	Power Department	-	-	-
32.	RD & PR Department	-	-	-
33.	Relief & DM Department	-	-	-
34.	Revenue	-	-	Commissioner (SCERT)
35.	SCERT	-	-	-
36.	Science & Technology	-	-	-
37.	Sericulture Department	-	-	-
38.	Social Welfare	-	-	-
39.	TA & Hills	-	-	-
40.	Tourism Department	-	-	-
41.	Transport Department	-	-	-
42.	Vety & AH Department	-	-	-
43.	Works Department	-	-	-
44.	Youths Affairs & Sports Department	-	-	-

E. DIRECTORATE (DEPARTMENT) :

Sl. No.	Name of Department	Name and Designation of APIO	Name and Designation of PIO	Name and Designation of FAA
1.	Adult Education	-	-	-
2.	Agriculture Department	-	-	-
3.	Art & Culture	-	-	-
4.	Board of Secondary Education Manipur	Deputy Secretary (General)	Secretary, BSEM	Chairman / Chairperson
5.	CADA	E.E., Divn-I, II & III, CADA	Addl. Chief Engineer	Commissioner, CADA
6.	CAF & PD	Dy. Directory CAF&PD, Sangaiprou	Jt. Director, CAF & PD, Sangaiprou	Director, CAF&PD, Sangaiprou
	Imphal West District	Asst. Director, CAF&PD, Imphal West	Dist. Supply Officer, CAFPD, Lamphel	Deputy Commissioner, Imphal West
	Imphal East District except Jiribam Sub-Division	Asst. Director, CAF&PD, Imphal East, Porompat	Dist. Supply Officer, CAFPD, Porompat	Deputy Commissioner, Imphal East
	Bishnupur District	Asst. Director, CAF&PD, Bishnupur	Dist. Supply Officer, CAFPD, Bishnupur	Deputy Commissioner, Bishnupur
	Thoubal District	Asst. Director, CAF&PD, Thoubal	Dist. Supply Officer, CAFPD, Thoubal	Deputy Commissioner, Thoubal
	Senapati District except Kangpokpi, Saitu-Gamphazol and Saikul Sub-Divn.	Asst. Director, CAF&PD, Senapati	Dist. Supply Officer, CAFPD, Senapati	Deputy Commissioner, Senapati
	Ukhrul District	Asst. Director, CAF&PD, Ukhrul	Dist. Supply Officer, CAFPD, Ukhrul	Deputy Commissioner, Ukhrul
	Chandel District except Moreh & Tengnoupal Sub-Division	Asst. Director, CAF&PD, Chandel	Dist. Supply Officer, CAFPD, Chandel	Deputy Commissioner, Chandel
	Churachandpur District	Asst. Director, CAF&PD, Churachandpur	Dist. Supply Officer, CAFPD, Churachandpur	Deputy Commissioner, Churachandpur
	Tamenglong District	Asst. Director, CAF&PD, Tamenglong	Dist. Supply Officer, CAFPD, Tamenglong	Deputy Commissioner, Tamenglong
	Kangpokpi, Saitu Gamphazol and Saikul Sub-Divns	Asst. Director, CAF&PD, Kangpokpi	Addl. Dy Commissioner, Kangpokpi	Deputy Commissioner, Senapati
	Moreh & Tengnoupal Sub-Divn	Asst. Director, CAF&PD, Moreh	Addl. Dy Commissioner, Moreh	Deputy Commissioner, Chandel
	Jiribam Sub-Divn	Asst. Director, CAF&PD, Jiribam	Addl. Dy Commissioner, Jiribam	Deputy Commissioner, Imphal East, Porompat
7.	State Dispute Redressal Commission	Bench Clerk, State Dispute Redressal Commission, Sangaiprou	Registrar, State Dispute Redressal Commission, Sangaiprou	Director (CAF & PD), Sangaiprou
	District Dispute Redressal Forum	Bench Clerk, District Dispute Redressal Forum	Registrar, District Dispute Redressal Forum, Thoubal, Bishnupur & Sangaiprou	Director (CAF & PD), Sangaiprou
	Commerce & Industries Department	General Manager, DIC, Imphal West / Imphal East / Bishnupur / Thoubal / Churachandpur / Chandel / Ukhrul / Senapati / Tamenglong Districts	Director (C & I)	Principal Secretary (Com & Industries)

Sl. No.	Name of Department	Name and Designation of APIO	Name and Designation of PIO	Name and Designation of FAA
8.	Cooperation Department	DCO, Imphal West / Imphal East / Bishnupur / Thoubal / Churachandpur / Chandel / Ukhrul / Senapati / Tamenglong Districts & ARCS, Kangpokpi & Jiribam	-	-
9.	Council of Higher Secondary Education Manipur	Joint Secretary (Academic) CHSEM -	Secretary, CHSEM -	Chairman / Chairperson, CHSEM -
10.	Economics & Statistics Department		Deputy Director (Adm) DSO, Imphal West DSO, Imphal East DSO, Thoubal DSO, Bishnupur DSO, Churachandpur DSO, Tamenglong DSO, Chandel DSO, Senapati DSO, Ukhrul	Director (Eco & Stat)
11.	Education Department (School)	ZEOs of their respective jurisdiction	Addl. Director of Education (S), Hills	Director of Education(S)
		ZEOs of their respective jurisdiction	Addl. Director of Education (S), Valley	Director of Education(S)
12.	Election Department	-	-	-
13.	Excise Department	Deputy Superintendent of Excise (HQ)	Commissioner of Excise Secretary, BSEM	Commissioner (Finance)
14.	Family Welfare Department	-	-	-
15.	Fire Services	-	-	-
16.	Fisheries Department	District Fishery Officer, Imphal West / Imphal East / Bishnupur / Thoubal / Churachandpur / Chandel / Ukhrul / Senapati / Tamenglong District	Director of Fisheries	-
17.	Forest & Environment Department	-	-	-
18.	Health Department	-	Director (Health)	-
19.	Higher Education Department	OSD (Planning)	Additional Director, University & Higher Education	Commissioner / Secretary (HTE)
		Deputy Controller of Technical Education	Controller of Technical Education	Commissioner / Secretary (HTE)

Sl. No.	Name of Department	Name and Designation of APIO	Name and Designation of PIO	Name and Designation of FAA
20.	Horticulture & Soil Conservation Department	District Officer (Hort & Soil Conservation), Imphal West / Imphal East / Bishnupur / Thoubal / Churachandpur / Chandel / Ukhrul / Senapati / Tamenglong Districts	Director (H & SC)	Commissioner / Secretary (H & SC)
21.	IFCD	Superintending Engineer, Thoubal Circle-I, IFCD Executive Engineer, K.S.I.D. IFCD Superintending Engineer, Irrigation Circle-II, IFCD Superintending Surveyor of Works, IFCD Executive Engineer, FCD-I Executive Engineer, FCD-II Executive Engineer, FCD-III Executive Engineer, FCD-IV	Superintending Engineer, Khuga Project Circle (KPC), IFCD	Commissioner / Secretary (IFC)
22.	IMC	-	-	-
23.	Information & Public Relation Department	-	-	-
24.	Information Technology	Addl. Director (IT)	-	-
25.	Institutional Finance Cell, Manipur	-	Director (Institutional Finance)	-
26.	Khadi & Village Industries Board	-	-	-
27.	Labour & Employment Department	District Employment Officer, Tamenglong / Chandel / Bishnupur / Churachandpur / Imphal East / Imphal West / Thoubal / Senapati Districts Senior Most Rural Labour Inspector (Bishnupur) Senior Most Rural Labour Inspector (Senapati) Senior Most Rural Labour Inspector (Ukhrul) Senior Most Rural Labour Inspector (Churachandpur) Senior Most Rural Labour Inspector (Chandel) Senior Most Rural Labour Inspector (Imphal East)	Additional Director (Employment) Deputy Labour Commissioner, Head of Department	-

Sl. No.	Name of Department	Name and Designation of APO	Name and Designation of FO	Name and Designation of FAA
		Senior Most Rural Labour Inspector (Imphal West)		
		Senior Most Rural Labour Inspector (Tamenglong)		
		Principal, ITI, Ningthongkhong	Joint Director of Training, Manipur	
		Principal, ITI, Chandel		
		Principal, ITI, Tamenglong		
		Principal, ITI, Senapati		
		Principal, ITI, Takyal, Imphal West		
		Principal, ITI, Phakoung, Imphal East		
		Principal, ITI, Kakching, Thoubal		
		Supdt./Supervisor, ITI, Ukhrul		
		Supdt, ITI, Churachandpur		
28.	LDA	-		
29.	Local Audit Fund, Manipur	Assistant Director (I AF-I)	Director (I FA)	Commissioner / Secretary (Finance)
30.	Lottery Department	Assistant Director (Lottery)	Director (Lottery)	Commissioner / Secretary (Finance)
31.	MACS	-	-	
32.	MAHUD	-	-	
33.	Manipur Development Society	-	-	
34.	Manipur Electronic Development Corporation	-	-	
35.	Manipur Pollution Control Board	-	-	
36.	Manipur State Co-Operative Bank	-	-	
37.	Manipur State Kala Academy	-	-	
38.	Manipur State Social Welfare Advisory Board	-	-	
39.	Manipur Tribal Development Corporation	-	-	
40.	MANIREDA	-	-	
41.	MASTEC	-	-	
42.	MFDC	-	-	
43.	MFIC Ltd	-	-	
44.	MH & HDC	-	-	
45.	Monir Irrigation	Executive Engineer, MI Division No. I	Chief Engineer, MI	Commissioner / Secretary (MI)
		Executive Engineer, MI Division No. II		
		Executive Engineer, MI Division No. III		
		Executive Engineer, MI Division No. IV		

Sl. No.	Name of Department	Name and Designation of APIO	Name and Designation of PIO	Name and Designation of FAA
46.	MOBC & SC Department	-	-	-
47.	MPHC	-	-	-
48.	National Rural Health Mission	-	-	-
49.	PHED	-	-	-
50.	Planning and Development Authority	-	-	-
51.	PMGSY	-	-	-
52.	Police Department	-	-	-
53.	Power Department	-	-	-
54.	Prisons	-	-	-
55.	Prosecution Directorate	-	-	-
56.	RD & PR Department	-	-	-
57.	Relief & DM Department	-	-	-
58.	Revenue Department	-	-	-
59.	SCERT	Professor (VE), SCERT Principal, DIET, Imphal Principal, DIET, Kakching Principal, DIET, Moirang Principal, DIET, CCpur Principal, DIET, Senapati Principal, DIET, Chandel Principal, DIET, Ukhrul Principal, DIET, Tamei	Director, SCERT	Commissioner, SCERT
60.	Science & Technology	-	-	-
61.	Sericulture Department	-	-	-
62.	Settlement Department	-	-	-
63.	Small Saving	Saving Promotion Officer	Director (SS)	Commissioner (Finance)
64.	Social Welfare	-	-	-
65.	SSA/RMSA [Education Deptt(S)]	Addl. State Project Director (SSA/RMSA)	State Project Director (SSA/RMSA)	Principal Secretary / Commissioner / Secretary (Edn/S)
66.	State Academy of Training	-	-	-
67.	TA & Hills Department	-	-	-
68.	Taxation	Deputy Commissioner of Taxation	Commissioner of Taxation	Commissioner (Finance)
69.	Tourism Department	-	-	-
70.	Treasury & Accounts	Assistant Director (Treasuries)	Director (Treasury)	Commissioner (Finance)
71.	Vety & AH Department	-	-	-
72.	Vigilance Department	-	-	-
73.	Weights & Measures Department	-	-	-
74.	Works Department	Executive Engineer, Imphal West Division Executive Engineer, Imphal East Division Executive Engineer, Highway South Division Executive Engineer, Thoubal Division	Superintending Engineer (HQ), PWD	Chief Engineer, PWD

Sl. No.	Name of Department	Name and Designation of APIO	Name and Designation of PIO	Name and Designation of FAA
		Executive Engineer, Bishnupur Division		
		Executive Engineer, Churachandpur Division		
		Executive Engineer, Chandel Division		
		Executive Engineer, Tamenglong Division		
		Executive Engineer, Ukhrul Division		
		Executive Engineer, Senapati Division		
		Executive Engineer, National Highway-I		
		Executive Engineer, National Highway-II		
		Executive Engineer, National Highway-III		
75.	Youth Affairs & Sports Department	-	-	-

**GOVERNMENT OF MANIPUR
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS
(ADMINISTRATIVE REFORMS DIVISION)**

NOTIFICATION

Imphal, the 12th September, 2006.

No. 11/7/2005-AR : In exercise of the powers conferred by sub-section (1) of section 15 of the Right to Information Act, 2005 (No. 22 of 2005), the Governor of Manipur hereby constituted the Manipur Information Commission to exercise the powers conferred on and to perform the functions assigned to it under the Right to Information Act, 2005.

2. Further, in exercise of powers conferred sub-section (3) of section 15 of the Right to Information Act, 2005, the Governor of Manipur hereby appoints Shri R.K. Angousana Singh, IAS (Retired) as the State Chief Information Commissioner. The term of office and conditions of service of Shri R.K. Angousana Singh, IAS (Retired) as the State Chief Information Commissioner shall be as provided under Section 16 of the Right to Information Act, 2005.

Sd/-

S. SUNDERLAL SINGH
Special Secretary (DP &AR),
Government of Manipur.